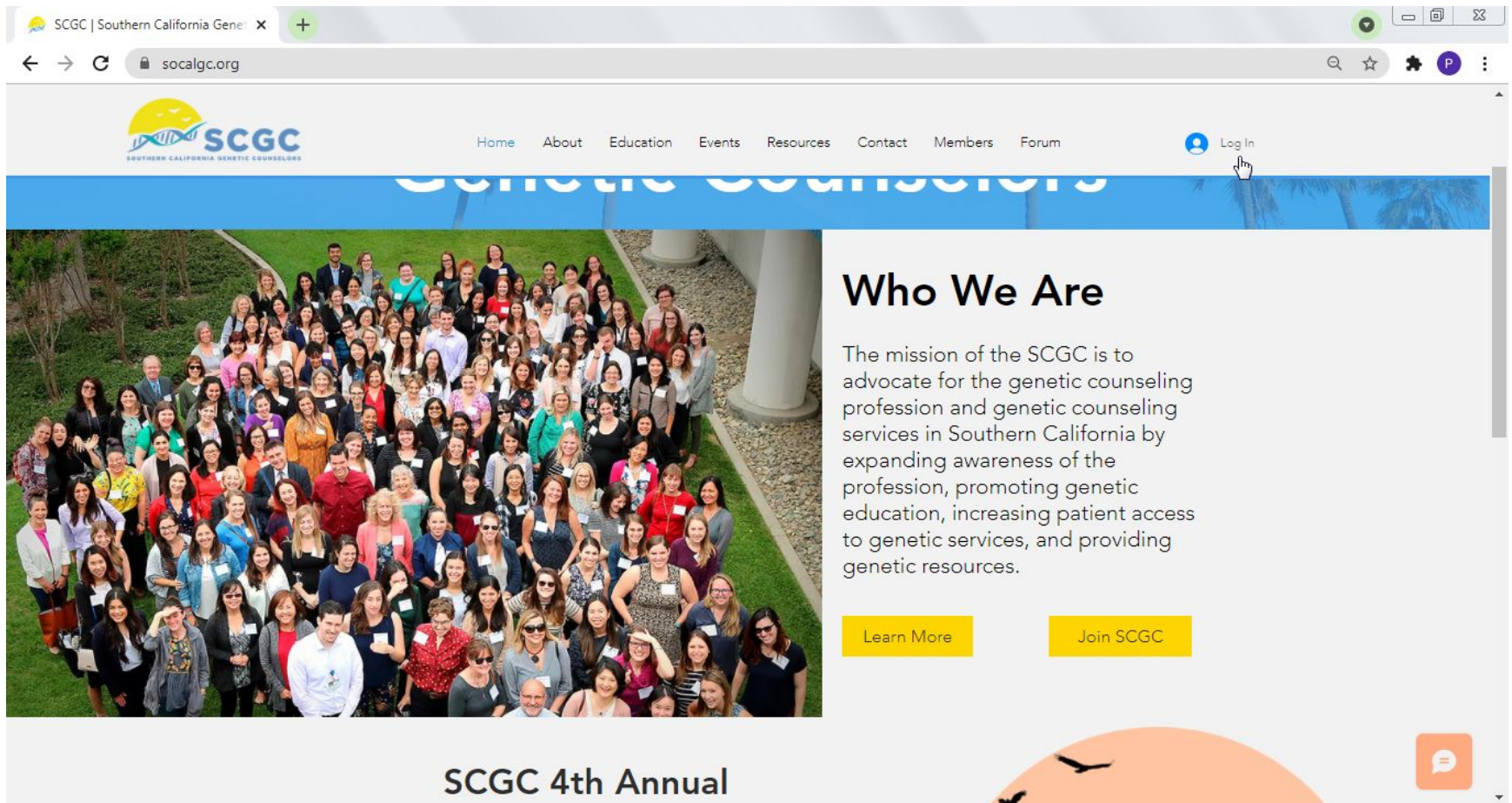


How to register as a member

Step 1:

Visit socalgc.org and select “Log In” at the top right

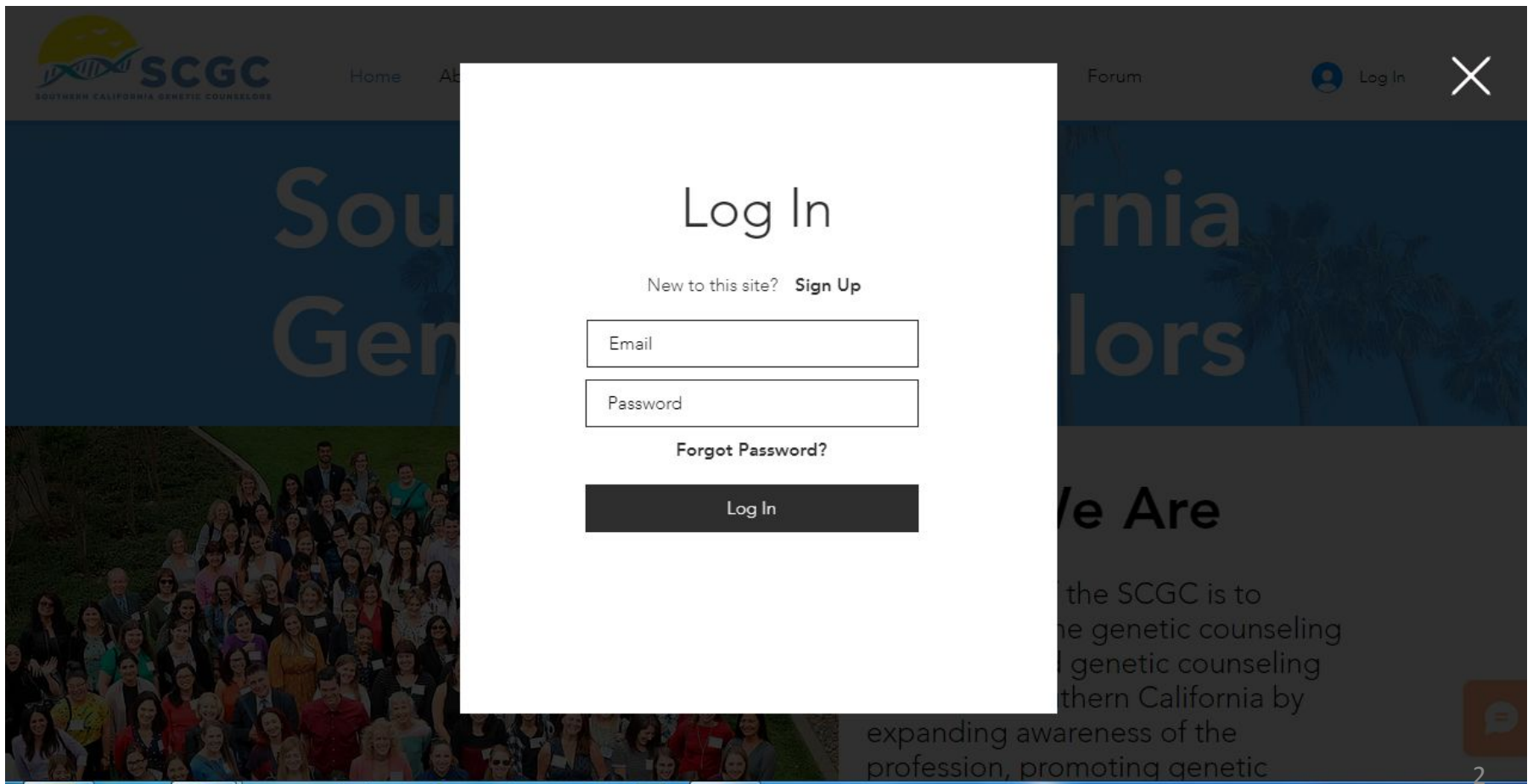


The screenshot shows a web browser window with the URL socalgc.org. The page features the SCGC logo (Southern California Genetic Counselors) and a navigation menu with links for Home, About, Education, Events, Resources, Contact, Members, and Forum. A 'Log In' button, represented by a person icon, is highlighted with a mouse cursor. Below the navigation is a large blue banner with the text 'Genetic Counselors'. The main content area includes a large group photo of members, a 'Who We Are' section with a mission statement, and two yellow buttons labeled 'Learn More' and 'Join SCGC'. At the bottom, there is a section for 'SCGC 4th Annual' and a chat icon.

How to register as a member

Step 2:

Select “Sign Up” in the pop-up window

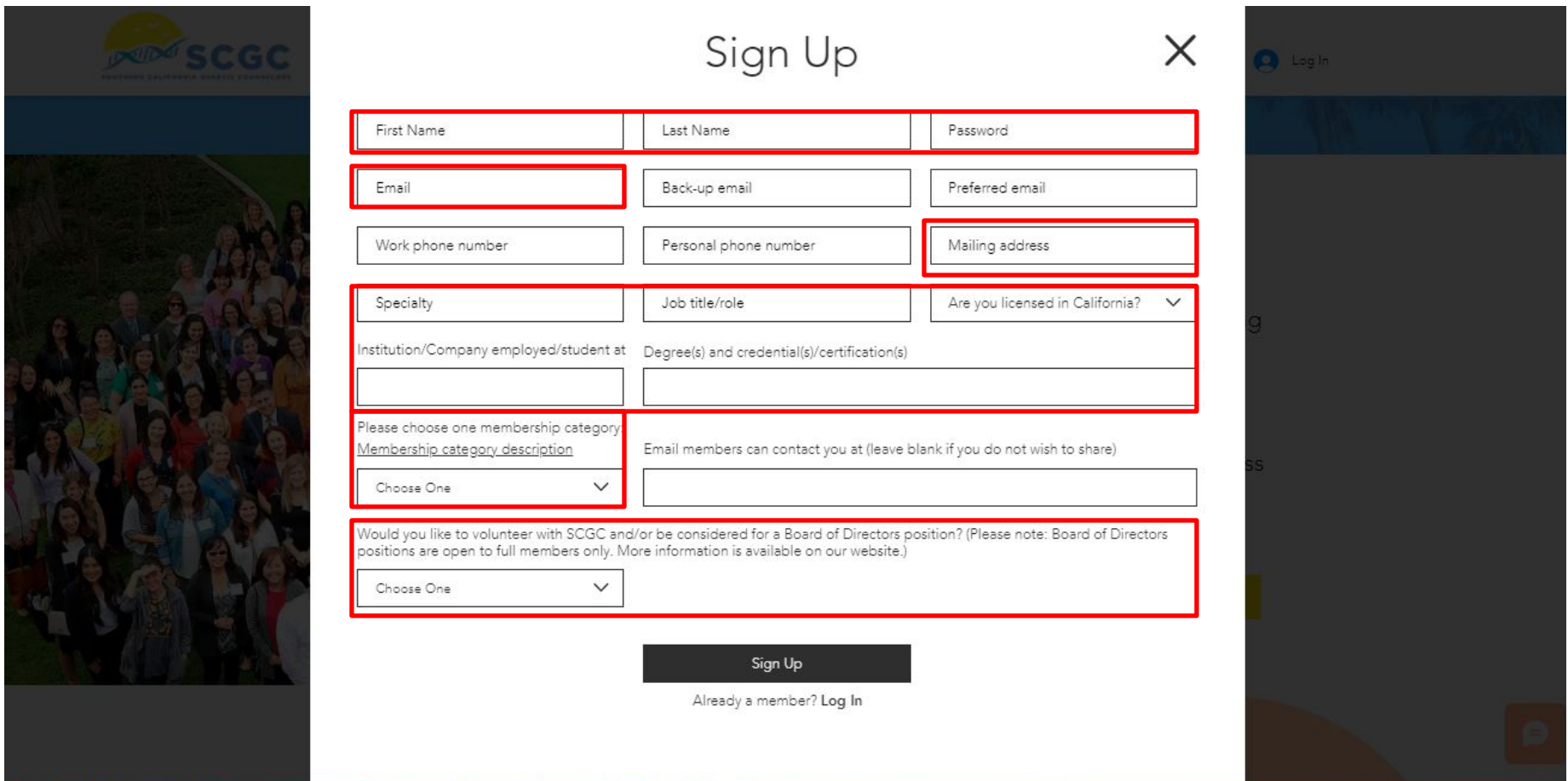


How to register as a member

Step 3:

Fill out the form. Required fields are highlighted in red.

*Please note that the majority of this information will be accessible to SCGC Admin ONLY. You will have the **option** to share your name with other registered members by setting your profile to “Public.”



The screenshot shows a 'Sign Up' form for SCGC. The form is titled 'Sign Up' and has a close button (X) in the top right corner. The form is divided into several sections, with required fields highlighted in red. The fields are:

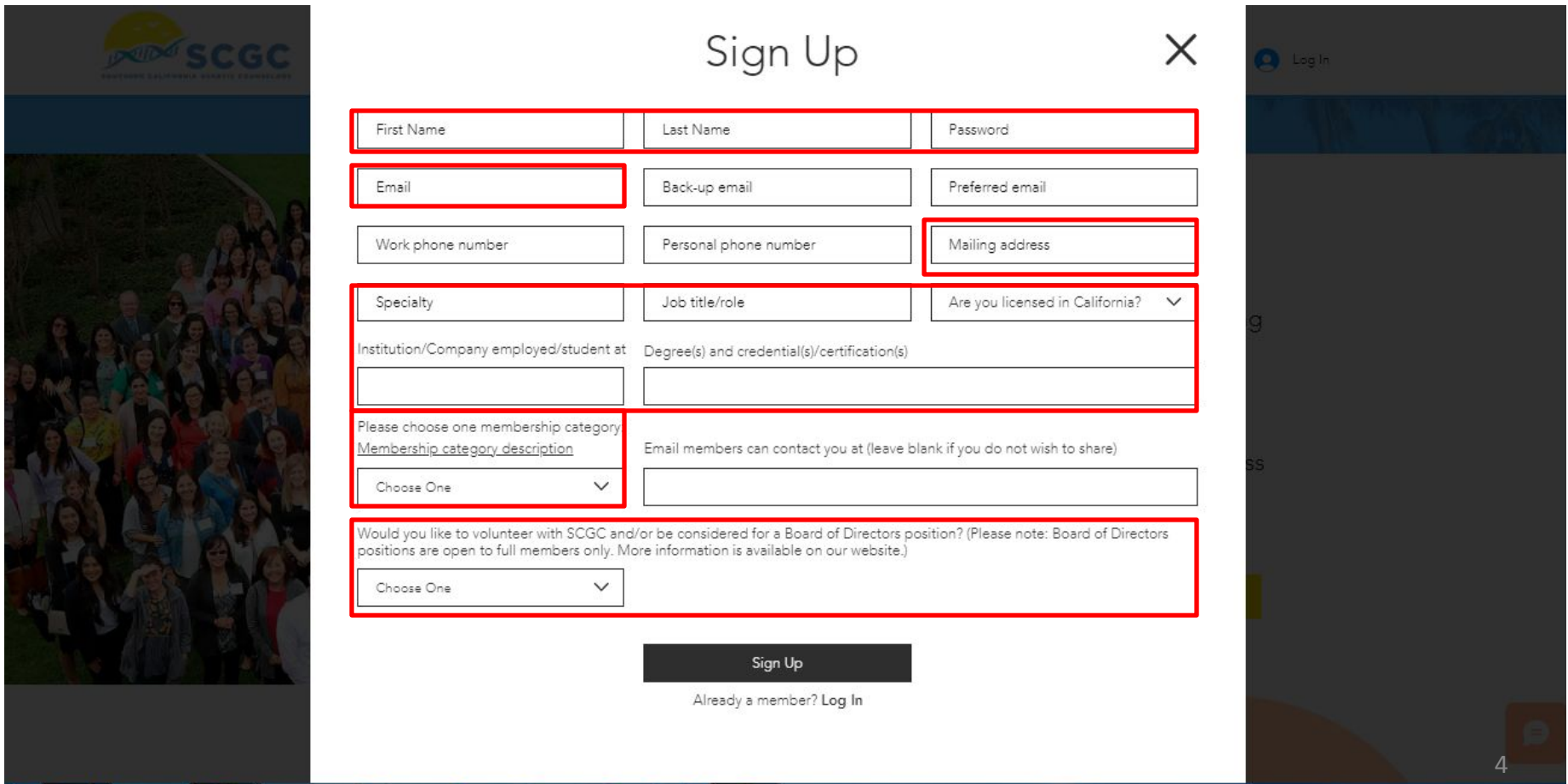
- First Name (required)
- Last Name (required)
- Password (required)
- Email (required)
- Back-up email
- Preferred email
- Work phone number
- Personal phone number
- Mailing address (required)
- Specialty (required)
- Job title/role
- Are you licensed in California? (dropdown menu)
- Institution/Company employed/student at (required)
- Degree(s) and credential(s)/certification(s) (required)
- Please choose one membership category (required)
- Membership category description (required)
- Email members can contact you at (leave blank if you do not wish to share)
- Would you like to volunteer with SCGC and/or be considered for a Board of Directors position? (Please note: Board of Directors positions are open to full members only. More information is available on our website.) (required)
- Choose One (dropdown menu)

At the bottom of the form, there is a 'Sign Up' button and a link for 'Already a member? Log In'.

How to register as a member

Step 3 continued:

If you cannot view the full form within your screen, try zooming out on your browser using **ctrl** and **-** (⌘ and **-** for Mac/Apple)



The image shows a screenshot of the SCGC (Southern California Genetic Counselors) website's "Sign Up" form. The form is titled "Sign Up" and has a close button (X) in the top right corner. The form is divided into several sections, with red boxes highlighting specific fields:

- First Name**, **Last Name**, and **Password** fields.
- Email** field.
- Back-up email** and **Preferred email** fields.
- Work phone number**, **Personal phone number**, and **Mailing address** fields.
- Specialty**, **Job title/role**, and **Are you licensed in California?** (dropdown menu) fields.
- Institution/Company employed/student at** and **Degree(s) and credential(s)/certification(s)** fields.
- Please choose one membership category** (dropdown menu) and **Membership category description** (text area) fields.
- Would you like to volunteer with SCGC and/or be considered for a Board of Directors position?** (dropdown menu) field.

At the bottom of the form, there is a **Sign Up** button and a link for **Already a member? Log In**.

How to register as a member

Step 4:

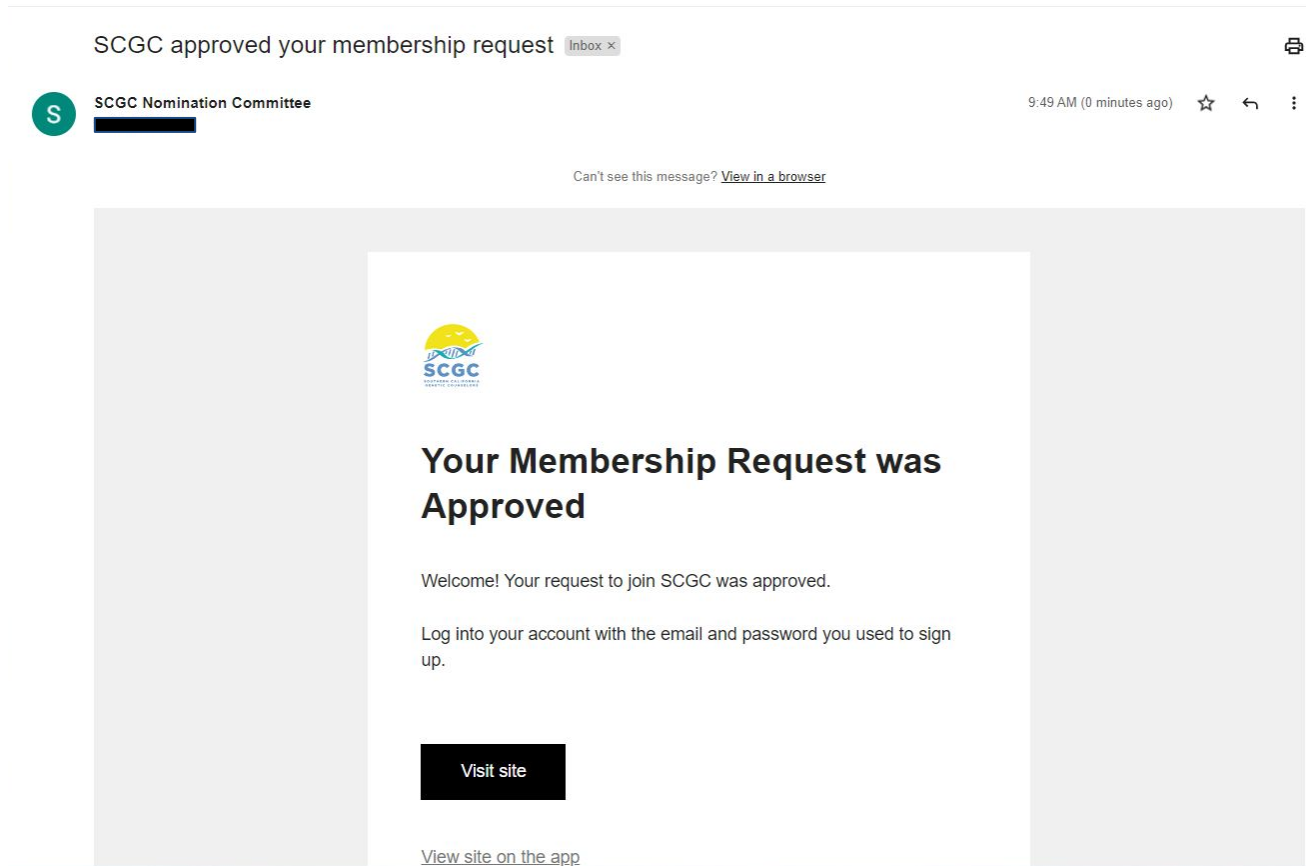
Your member registration request requires approval by a website admin.

Success! Your member signup request has been sent and is awaiting approval. The site administrator will notify you via email (████████@gmail.com) once your request has been approved.

OK

Check your email inbox

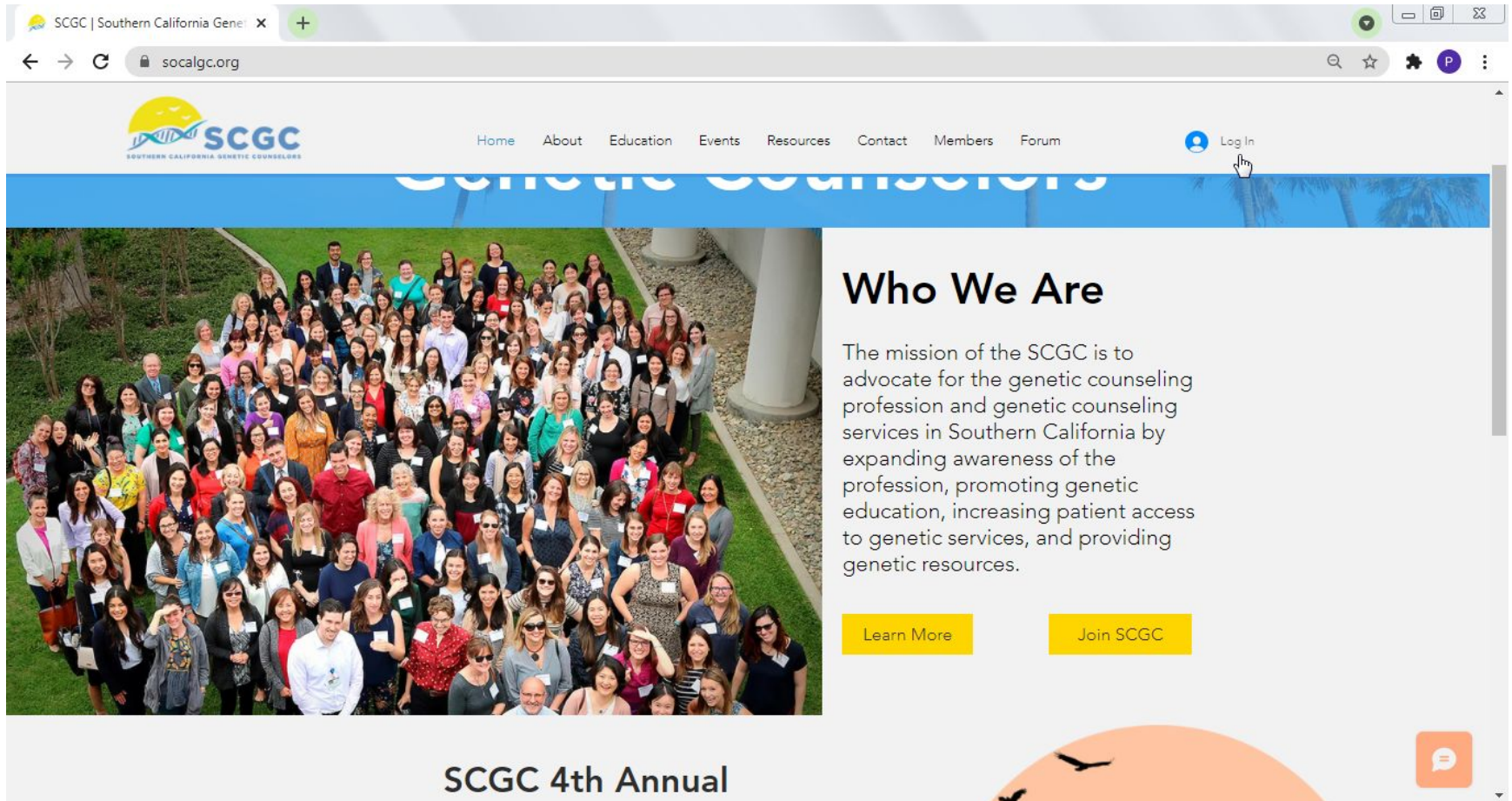
Once your request has been approved, you should receive this email in your inbox. If you do not receive the email within one week, please email info@socalgc.org.



How to log in/out and edit profile

Step 1:

Visit socalgc.org and select “Log In” at the top right

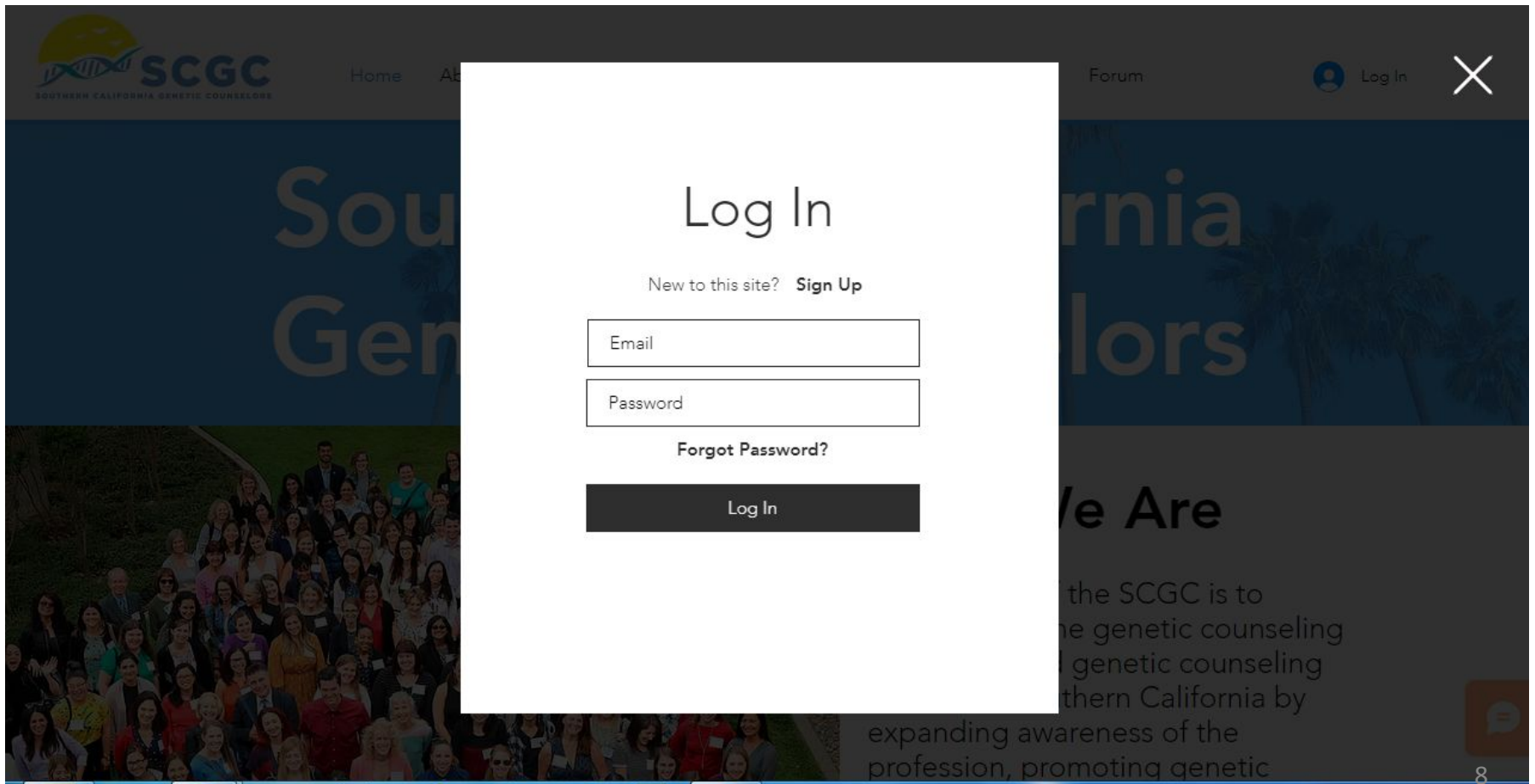


The screenshot shows a web browser window with the address bar displaying socalgc.org. The website header features the SCGC logo (Southern California Genetic Counselors) on the left and a navigation menu with links for Home, About, Education, Events, Resources, Contact, Members, and Forum. On the far right of the navigation menu, there is a user profile icon and a "Log In" button, which is highlighted by a mouse cursor. Below the navigation menu is a large blue banner with the text "Genetic Counselors" partially visible. The main content area is divided into two sections: on the left, a large group photograph of many people, and on the right, a section titled "Who We Are" with a paragraph of text and two yellow buttons labeled "Learn More" and "Join SCGC". At the bottom of the page, there is a banner for the "SCGC 4th Annual" event and a chat icon in the bottom right corner.

How to log in/out and edit profile

Step 2:

Enter email, password, and select “Log In”



The screenshot shows the SCGC (Southern California Genetic Counselors) website. The top navigation bar includes the SCGC logo, "Home", "About", "Forum", and a "Log In" button with a user icon. A white modal window is centered on the page, titled "Log In". Below the title, it says "New to this site? [Sign Up](#)". There are two input fields: "Email" and "Password". Below these fields is a link for "Forgot Password?". At the bottom of the modal is a dark grey button labeled "Log In". The background of the website is dark blue with large text: "Southern California Genetic Counselors" and "We Are". A large group photo of people is visible in the bottom left corner. The page number "8" is in the bottom right corner.

How to log in/out and edit profile

Step 3:

Select the drop-down arrow V next to your name to access drop-down menu to either log out or visit your account page



The screenshot shows the SCGC website header with a navigation menu (Home, About, Education, Events, Resources, Membership, Contact) and a user profile dropdown menu. The dropdown menu includes options for 'My Subscriptions', 'My Account', and 'Log Out'. Below the header is a large blue banner with the text 'Southern California Genetic Counselors'. Underneath the banner is a large group photo of many people. To the right of the photo is a section titled 'Who We Are' with a paragraph of text describing the SCGC mission. A yellow chat icon is visible in the bottom right corner of the page.

SCGC
SOUTHERN CALIFORNIA GENETIC COUNSELORS

Home About Education Events Resources Membership Contact

SCGC

- My Subscriptions
- My Account
- Log Out

Southern California Genetic Counselors

Who We Are

The mission of the SCGC is to advocate for the genetic counseling profession and genetic counseling services in Southern California by expanding awareness of the profession, promoting genetic education, increasing patient access to genetic services, and providing genetic resources.

Edit profile

Scroll down in “My Account” to edit/update account information

SCGC
SOUTHERN CALIFORNIA GENETIC COUNSELORS

Home About Education Events Resources Membership Contact 11 SCGC

My Account Discard Update Info

View and edit your personal info below.

Display Info

Your profile card is visible to all members of this site

Display Name *

SCGC

Account

Update & Edit the information you share with the community

Login Email:
[Redacted]

Your Login email can't be changed

First Name Last Name

SCGC [Lock] [Lock]

Email *

Forum Posts (24)

Forum Comments 0

Events

My Addresses

My Subscriptions

My Account

Notifications (11)

Settings

3 Followers | 1 Following

Admin

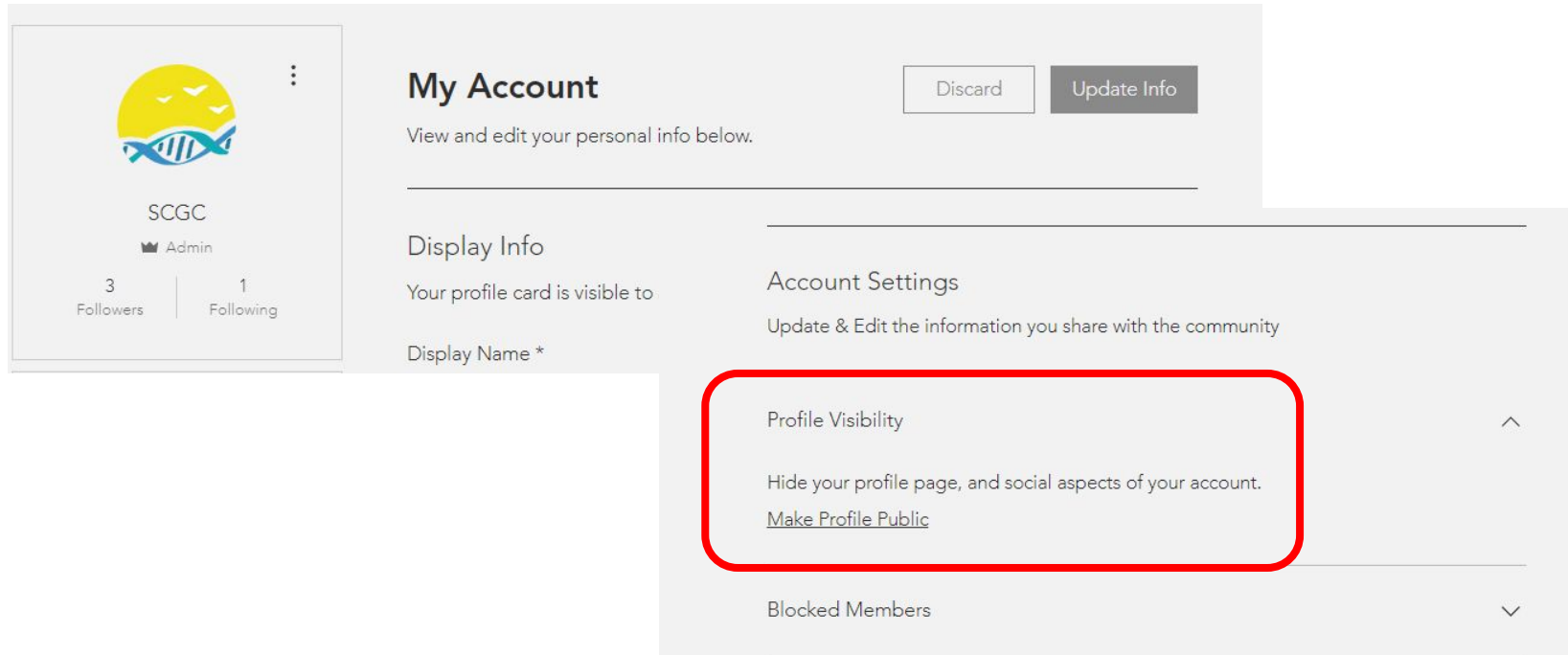
Edit notification settings

Select “Settings” on the left to subscribe or unsubscribe to email notifications.

- Email notifications about the Blog pertain to posts about resources posted by SCGC at socialgc.org/resources.
- Email notifications about the Forum pertain to discussion posts found at socialgc.org/forum.
 - You will only receive an email for Forum discussion categories or posts you follow - see page 19.

The screenshot displays the SCGC website interface. At the top, the SCGC logo (Southern California Genetic Counselors) is on the left, and a navigation menu with links for Home, About, Education, Events, Resources, Membership, Contact, and SCGC is on the right. A notification badge with the number '11' is visible next to the SCGC link. Below the navigation, the user profile for SCGC (Admin) is shown, with 3 Followers and 1 Following. A menu of options is listed below the profile, with a black arrow pointing to 'Settings'. The main content area is titled 'Notification Settings' and includes a sub-header 'Choose the notifications you want to get'. Under 'Email notifications', there are sections for 'Blog' and 'Forum'. The 'Blog' section has an 'Unsubscribe' button. The 'Forum' section has three toggle switches: 'Likes or reactions' (on), 'Comments or replies' (on), and 'New posts' (on).

Option to make your profile public



The screenshot displays a user profile page for 'SCGC' (Admin). The profile card shows 3 Followers and 1 Following. The 'My Account' section includes 'Display Info' and 'Account Settings'. The 'Account Settings' section is highlighted with a red box, showing the 'Profile Visibility' option, which is currently set to 'Hide your profile page, and social aspects of your account.' A link labeled 'Make Profile Public' is visible below the description.

Making your profile public enables you to:

1. Post a discussion in the Forum
2. Like or comment on any posts in the Forum
3. Be visible to other members (i.e. when they search members via the Membership tab on the website)
4. Follow other members
5. Chat/message with other members while logged in

Interact with other members

To find members with public profiles, log in and select the “Membership” tab on the website banner.



The screenshot shows the SCGC website banner. At the top left is the SCGC logo, which includes a stylized DNA helix and a sun. The navigation menu includes links for Home, About, Education, Events, Resources, Membership (highlighted in yellow), and Contact. There are also icons for a notification bell, a sun, and the SCGC name with a dropdown arrow. The main banner area has a blue background with palm trees and the text "Southern California Genetic Counselors" in large white font. Below the banner is a large group photo of many people, mostly women, standing outdoors on a grassy area. To the right of the photo is a section titled "Who We Are" with a paragraph of text describing the organization's mission.

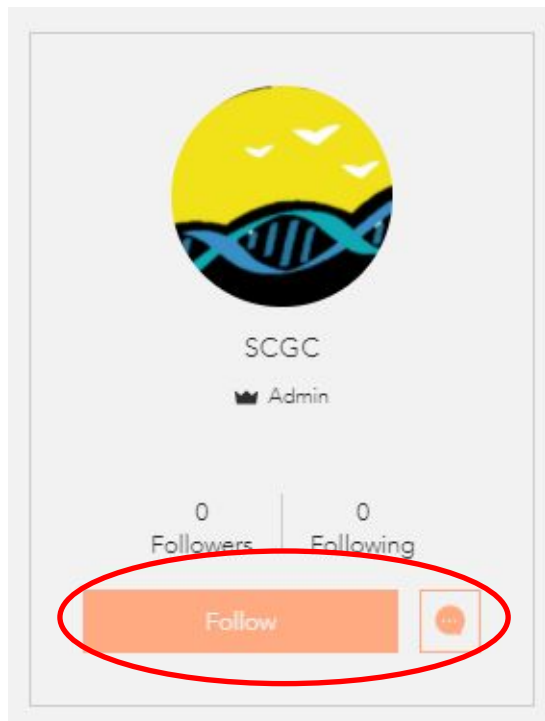
Waiting for www.google-analytics.com...

Who We Are

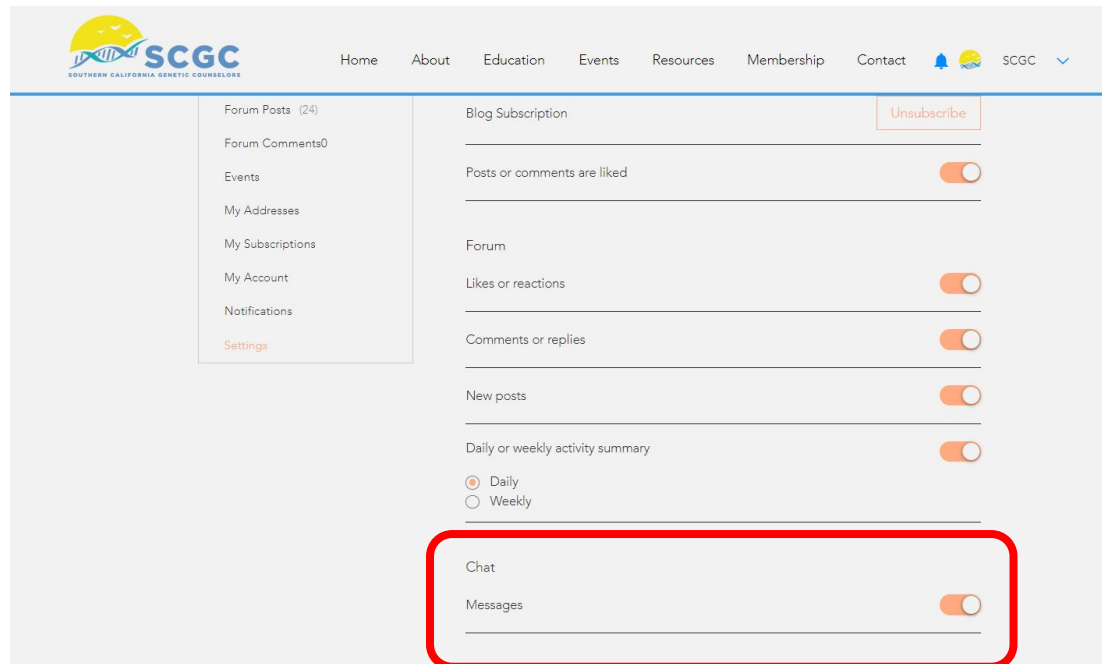
The mission of the SCGC is to advocate for the genetic counseling profession and genetic counseling services in Southern California by expanding awareness of the profession, promoting genetic education, increasing patient access to genetic services, and providing genetic resources.

If your profile is public...

1. Follow other members or chat with them directly by clicking “Follow” or the chat icon:



2. Via “Settings” in your account, sign up to receive email notifications when a member sends you a chat message:



How to use the chat feature

To send a chat message to another registered member whose profile is set to Public, select the chat icon located under the member's name and picture. A chat window will appear in the lower right corner.

The image is a screenshot of the SCGC (Southern California Genetic Counselors) website. The top navigation bar includes links for Home, About, Education, Events, Resources, Contact, Members, Forum, and a notification bell. The main content area shows the profile of 'SCGC', an Admin, with 0 followers and 0 following. A red arrow points to a chat icon (a speech bubble with three dots) located below the 'Follow' button. To the right of the profile is the 'About' section, which includes the join date (Sep 30, 2019) and statistics for likes, comments, and best answers. Below this is a post titled 'Anti-Racism Resources' dated August 28, 2020. In the bottom right corner, a chat window is open, showing a message from SCGC: 'Hi SCGC, I love the new membership features!' with a thumbs-up icon and a 'Sent' label. The chat window has a text input field at the bottom with the placeholder 'Type your message...' and a 'Send' button. The number '15' is visible at the bottom right of the chat window.

Option to make your profile private

My Account Discard Update Info

View and edit your personal info below.

Account Settings
Update & Edit the information you share with the community

Display Info
Your profile card is visible to :

Display Name *

Profile Visibility ^
Hide your profile page, and social aspects of your account.
[Make Profile Private](#)

Blocked Members ∨

Making your profile private means:

1. You **can** read and subscribe to the Blog/Forum, but you **cannot** post a discussion, or like or comment on any posts.
2. You will **not** be visible to other members (i.e. when they look members up in the top banner of the website).
3. You **cannot** follow other members.
4. You **cannot** contact or be contacted by other members **through** the SCGC website (via chat/message).

How to access the Forum

You must be logged in to access the Forum. Select “Forum” under the Membership tab on the website homepage.

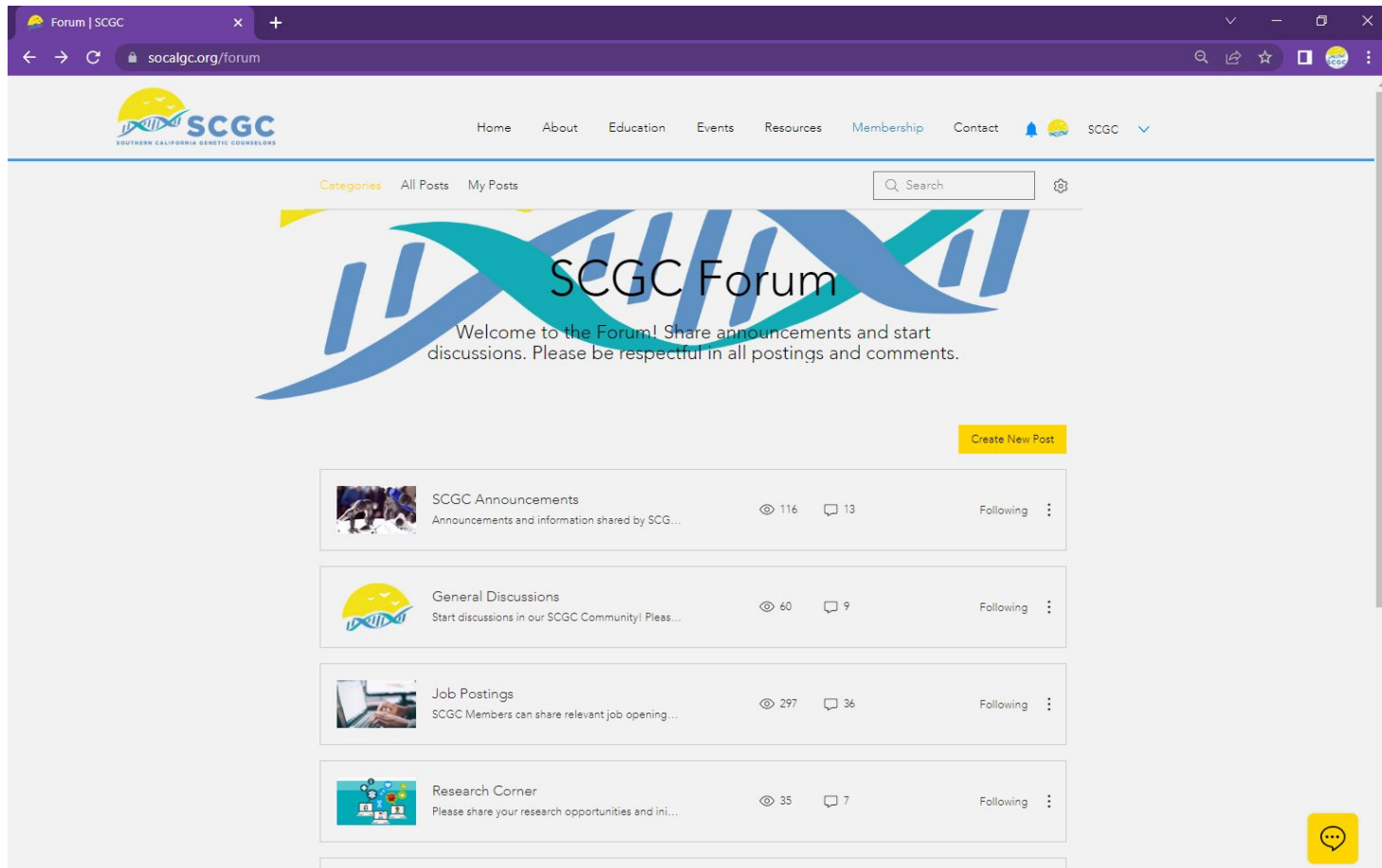


The screenshot shows the SCGC website homepage. The header includes the SCGC logo (Southern California Genetic Counselors) and a navigation menu with links for Home, About, Education, Events, Resources, Membership, and Contact. A dropdown menu is open under the Membership tab, listing SCGC Membership, Member Directory, Forum (highlighted in yellow), and Forum Guidelines. The main content area features a large blue banner with the text "Southern California Genetic Counselors" and a group photo of members. Below the photo is a section titled "Who We Are" with a mission statement: "The mission of the SCGC is to advocate for the genetic counseling profession and genetic counseling services in Southern California by expanding awareness of the profession, promoting genetic education, increasing patient access to genetic services, and providing genetic resources." A yellow chat icon is visible in the bottom right corner.

<https://www.socalgc.org/forum>

How to access the Forum

Currently, there are five discussion categories. Members can post a discussion in any category, except for “SCGC Announcements” and “Forum Guidelines.”

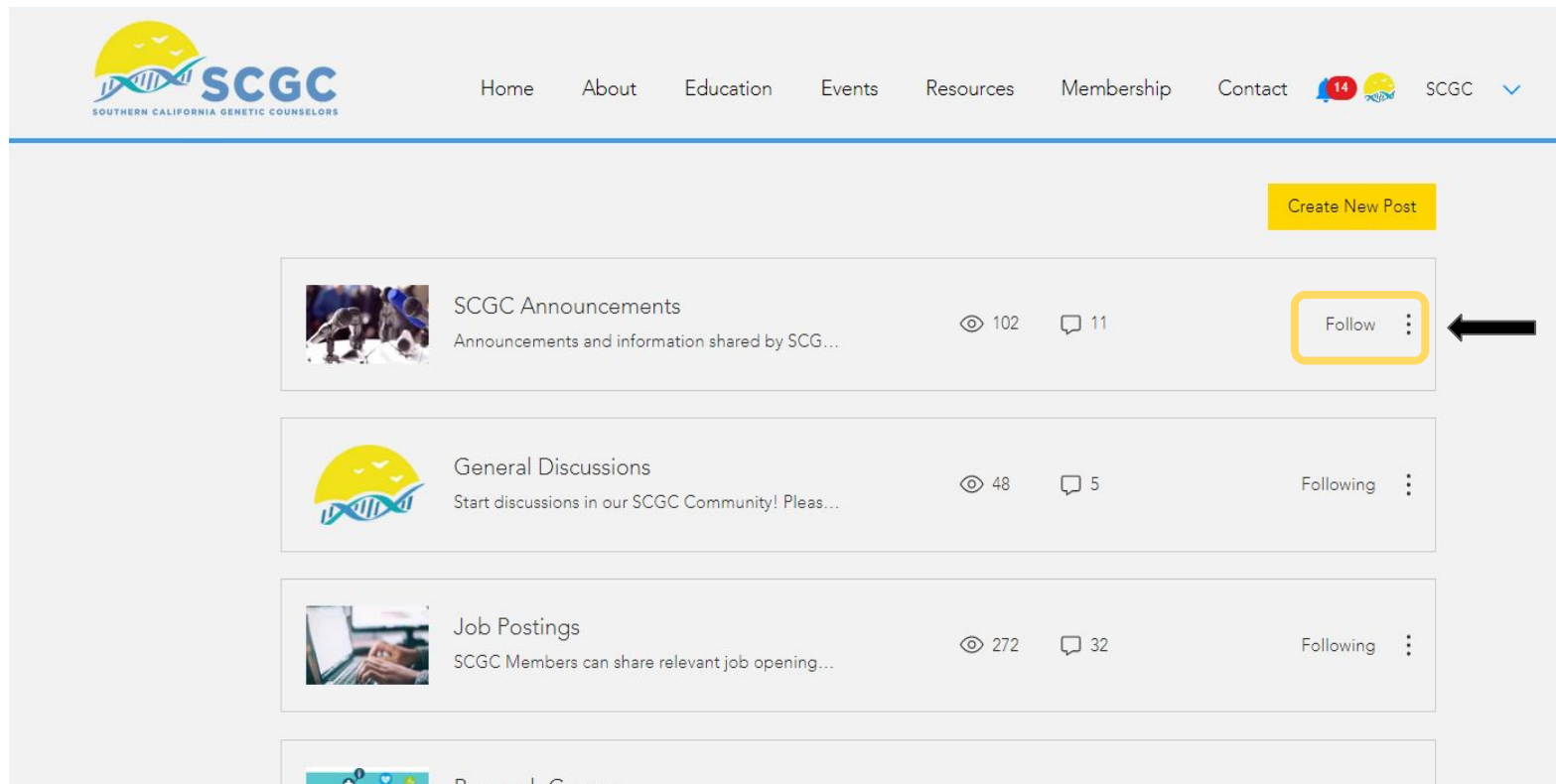


The screenshot shows the SCGC Forum website in a browser window. The address bar displays "socialgc.org/forum". The page features a navigation menu with links for Home, About, Education, Events, Resources, Membership, and Contact. Below the navigation is a search bar and a settings icon. The main content area is titled "SCGC Forum" and includes a welcome message: "Welcome to the Forum! Share announcements and start discussions. Please be respectful in all postings and comments." A yellow "Create New Post" button is located in the top right corner. The forum categories are listed as follows:




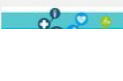
Category	Description	Views	Comments	Status
SCGC Announcements	Announcements and information shared by SCGC...	116	13	Following
General Discussions	Start discussions in our SCGC Community! Pleas...	60	9	Following
Job Postings	SCGC Members can share relevant job opening...	297	36	Following
Research Corner	Please share your research opportunities and ini...	35	7	Following

Following Forum Posts - Step 1

To receive notifications of posts from specific Forum categories (i.e. Job Postings), go to the Forum page (socalgc.org/forum), and select the “Follow” option for the preferred Forum category. The text will immediately change to “Following.”



The screenshot displays the SCGC Forum page. At the top left is the SCGC logo (Southern California Genetic Counselors). The navigation menu includes Home, About, Education, Events, Resources, Membership, Contact, and SCGC. A notification badge shows 14 unread items. A yellow 'Create New Post' button is in the top right. The forum categories are listed below:

Category	Description	Views	Comments	Status
 SCGC Announcements	Announcements and information shared by SCG...	102	11	Follow
 General Discussions	Start discussions in our SCGC Community! Pleas...	48	5	Following
 Job Postings	SCGC Members can share relevant job opening...	272	32	Following
 Research Corner				

The 'Follow' button for the 'SCGC Announcements' category is highlighted with a yellow box, and a black arrow points to it from the right.

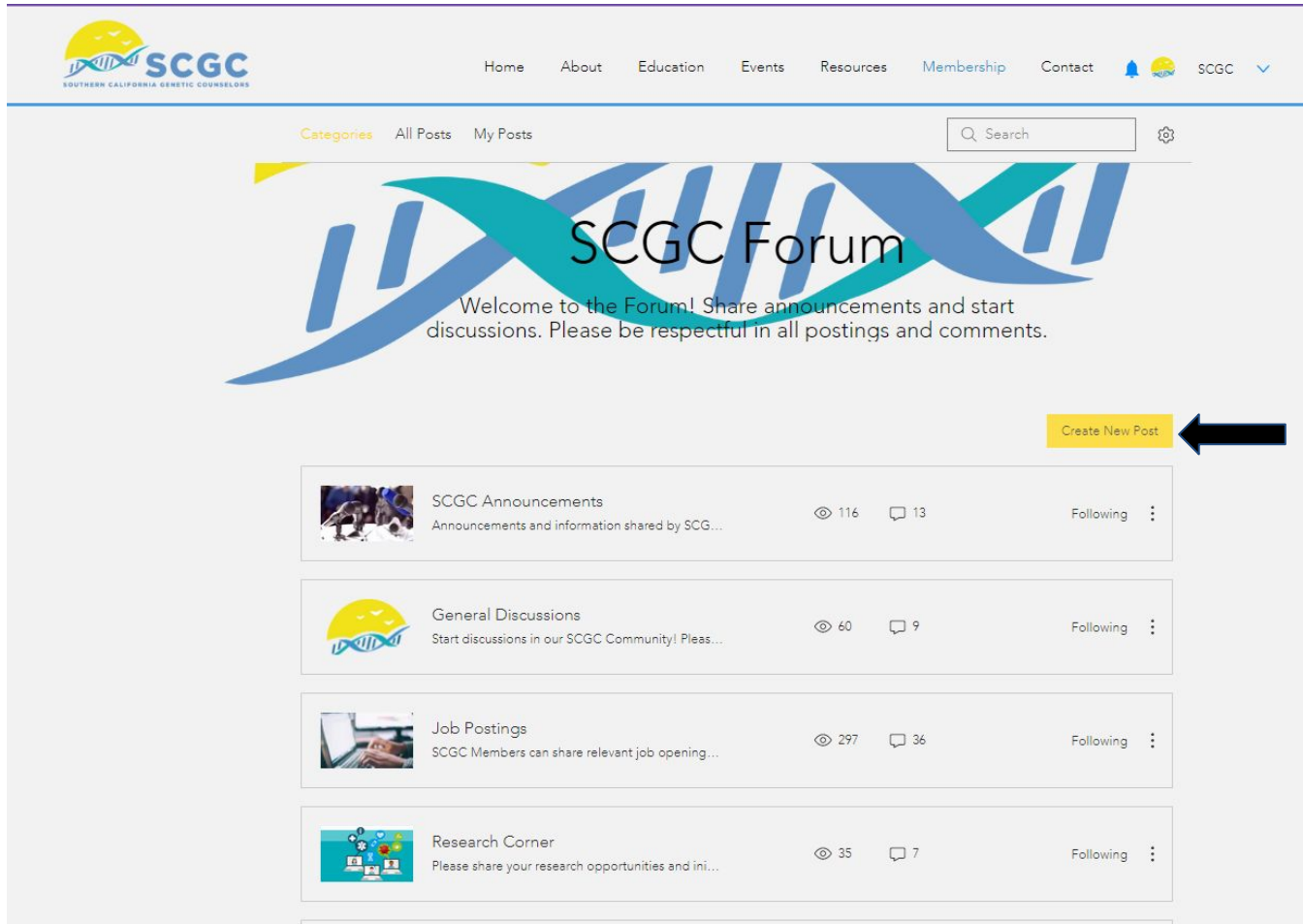
Following Forum Posts - Step 2

To receive email notifications from Forum categories you follow, click on “Settings” in “My Account” and select your notification preferences.





The screenshot displays the SCGC website's user interface. At the top left is the SCGC logo (Southern California Genetic Counselors). The navigation menu includes Home, About, Education, Events, Resources, Membership, Contact, and a notification bell with 14 alerts. The user profile 'SCGC Admin' is shown with 3 followers and 1 following. A sidebar menu lists various account options, with 'Settings' highlighted by a black arrow. The main content area is titled 'Email notifications' and includes a 'Blog Subscription' section with an 'Unsubscribe' button. Below this, there are several notification categories with toggle switches: 'Posts or comments are liked' (on), 'Forum' (highlighted with a yellow rounded rectangle), 'Likes or reactions' (on), 'Comments or replies' (on), 'New posts' (on), and 'Daily or weekly activity summary' (on). Under the 'Forum' section, radio buttons are selected for 'Daily' notifications.

How to post in the Forum

Step 1:



The screenshot shows the SCGC Forum homepage. At the top left is the SCGC logo (Southern California Genetic Counselors). The navigation menu includes Home, About, Education, Events, Resources, Membership, Contact, and a user profile icon. Below the navigation is a search bar and a settings icon. The main heading is "SCGC Forum" with a large DNA double helix graphic. Below the heading is a welcome message: "Welcome to the Forum! Share announcements and start discussions. Please be respectful in all postings and comments." A yellow "Create New Post" button is located on the right side of the page, with a black arrow pointing to it from the right. Below the button is a list of forum categories:


Category Icon	Category Name	Description	Views	Comments	Subscription
	SCGC Announcements	Announcements and information shared by SCG...	116	13	Following
	General Discussions	Start discussions in our SCGC Community! Pleas...	60	9	Following
	Job Postings	SCGC Members can share relevant job opening...	297	36	Following
	Research Corner	Please share your research opportunities and ini...	35	7	Following

How to post in the Forum

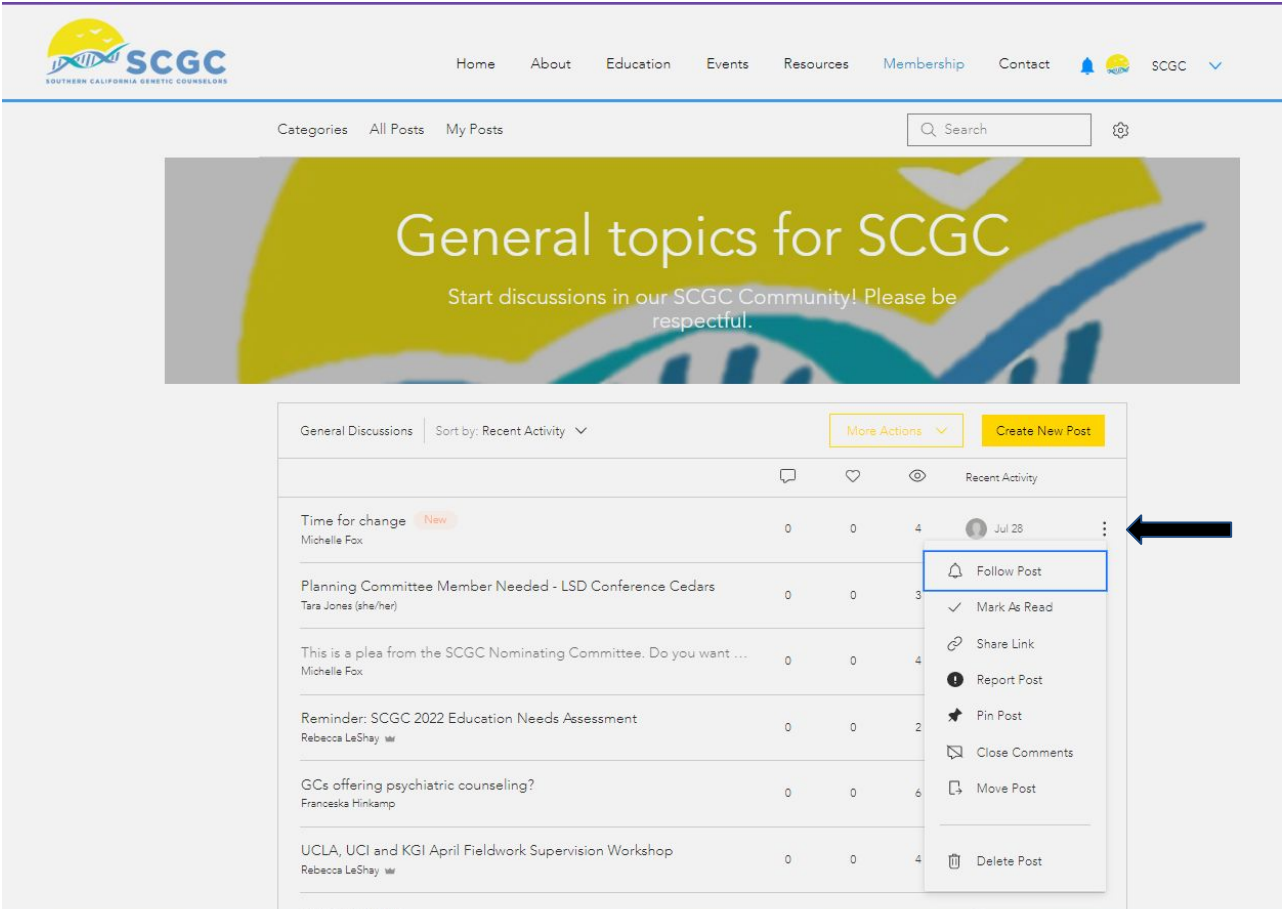
Step 2:

The screenshot shows the SCGC forum post creation interface. At the top left is the SCGC logo (Southern California Genetic Counselors). The navigation menu includes Home, About, Education, Events, Resources, Membership, Contact, and a SCGC dropdown. Below the navigation are tabs for Categories, All Posts, and My Posts, along with a search bar and a settings icon. The main content area features a dropdown menu labeled "Select a category" with an arrow pointing to it. Below this is a text input field with the placeholder "Give this post a title" and a character count of 140, with an arrow pointing to it. Underneath the title field is a larger text area with a plus icon and the placeholder "Write your post here. Add photos, videos and more to get your message across.", also with an arrow pointing to it. At the bottom of the text area are icons for adding images, videos, GIFs, emojis, code, lists, links, and attachments. To the right of the text area is a "Forum Guidelines" panel with a close button (X) and a scroll bar. The panel contains the following text: "The SCGC Forum allows registered members to post and make comments viewable only to other SCGC members. We ask that all posts and comments be directly related to the information and/or topics of discussion on the corresponding Forum post." and "Comments and posts will be reviewed and any inappropriate content will be addressed ASAP. The SCGC Board of Directors retains the discretion to determine which posts and comments violate our Forum guidelines. We also reserve the right to remove posts and comments." At the bottom of the interface are two buttons: "Cancel" and "Publish", with an arrow pointing to the "Publish" button.

Forum post options

On the main page for each Forum category, click  to access options: Follow, Share, Report Edit & Delete – only if it's your own post

Please note: some of the options below are for site administrator only



The screenshot displays the SCGC forum interface. At the top, there is a navigation bar with the SCGC logo and links for Home, About, Education, Events, Resources, Membership, and Contact. Below this is a search bar and a settings icon. The main heading reads "General topics for SCGC" with a sub-heading "Start discussions in our SCGC Community! Please be respectful." Below the heading is a list of posts under the "General Discussions" category, sorted by "Recent Activity". The first post is "Time for change" by Michelle Fox, dated Jul 28. A dropdown menu is open for this post, showing options: Follow Post, Mark As Read, Share Link, Report Post, Pin Post, Close Comments, Move Post, and Delete Post. A black arrow points to the three-dot menu icon for the first post.

Post Title	Author	Comments	Replies	Views	Date	Actions
Time for change New	Michelle Fox	0	0	4	Jul 28	Follow Post, Mark As Read, Share Link, Report Post, Pin Post, Close Comments, Move Post, Delete Post
Planning Committee Member Needed - LSD Conference Cedars	Tara Jones (she/her)	0	0	3		
This is a plea from the SCGC Nominating Committee. Do you want ...	Michelle Fox	0	0	4		
Reminder: SCGC 2022 Education Needs Assessment	Rebecca LeShay	0	0	2		
GCs offering psychiatric counseling?	Franceska Hinkamp	0	0	6		
UCLA, UCI and KGI April Fieldwork Supervision Workshop	Rebecca LeShay	0	0	4		